



Co-funded by
the Health Programme
of the European Union

Solidarity Corps Trainee Placement

Organisation: Association of European Cancer Leagues (ECL)

Duration: 6 months

Location: Brussels, Belgium

Starting date: September/October 2019

The [Association of European Cancer Leagues](#) (ECL) is advertising for the latest European Solidarity Corps trainee placement based at the ECL secretariat in Brussels. The traineeship is available for a maximum period of 6 months, with a desired starting date during September 2019 or as soon as possible thereafter.

The post is full-time (38hr/week) and is offered in accordance with Belgian national legislation for trainee placements: allowance 796,91€/month, plus monthly local travel subscription (50€/month) and meal vouchers (7€/working day).

All applicants must be qualified, eligible, and able to work in Belgium without requiring a work visa and must be registered in the [European Solidarity Corps portal](#). We are unfortunately not able to provide financial assistance to relocate to Brussels/Belgium.

Role and responsibilities

The Solidarity Corps trainee will have the exciting and challenging task of managing ECL's '[Youth Ambassadors for the European Code against Cancer](#)' programme during their placement. The trainee will also have an important role in assisting with tasks relating to the [MEPs Against Cancer](#) (MAC) interest group of the European Parliament and ECL's current working groups (the [Patient Support Working Group](#) & the [Access to Medicines Task Force](#)).

Responsibilities include:

- *Youth Ambassadors programme* – coordinate the programme ensuring that ambassadors are kept regularly up to date on activities and opportunities, contribute to the planning of events and activities, and support the secretariat in performing the mid-term evaluation of the programme;
- *Communication* – edit and publish the monthly newsletter; monitor and regularly update ECL's social media accounts; support the secretariat with editing, proof-reading and graphic design of publications;
- *Event management* – support the secretariat with the organisation and management of ECL meetings. This may involve travel outside of Brussels.



Profile

- You are educated to degree level;
- You have excellent written and verbal communication skills in English (minimum CEFR Level B2), knowledge of other European languages is highly desirable;
- You can work on multiple tasks simultaneously to meet rapidly changing projects and priorities;
- You have a proactive attitude and are willing to take the initiative.

Background

The Association of European Cancer Leagues (ECL) provides a unique platform as the only organisation with the mission of uniting, at the European level, national and regional cancer leagues to achieve a cancer-free Europe.

To learn more about ECL, please visit our website: www.cancer.eu

Applications

Applicants should send an email to the ECL secretariat (ECL@europeancancerleagues.org), with the following subject line: “European Solidarity Corps placement: [YOUR NAME]”.

Please include the following two files as attachments (do not include any other attachments):

- 1) A CV, with filename SURNAME_FIRSTNAME_CV
- 2) A motivation letter, one page maximum, with filename SURNAME_FIRSTNAME_ML

Please note: applications that do not follow these instructions will be disregarded.

Deadline: **Friday 19 July 2019**

Please note: only shortlisted candidates will be contacted.

Interviews (via Skype) with shortlisted candidates shortly after the deadline.