

# ECL Youth Ambassadors for the European Code against Cancer Advisory Group

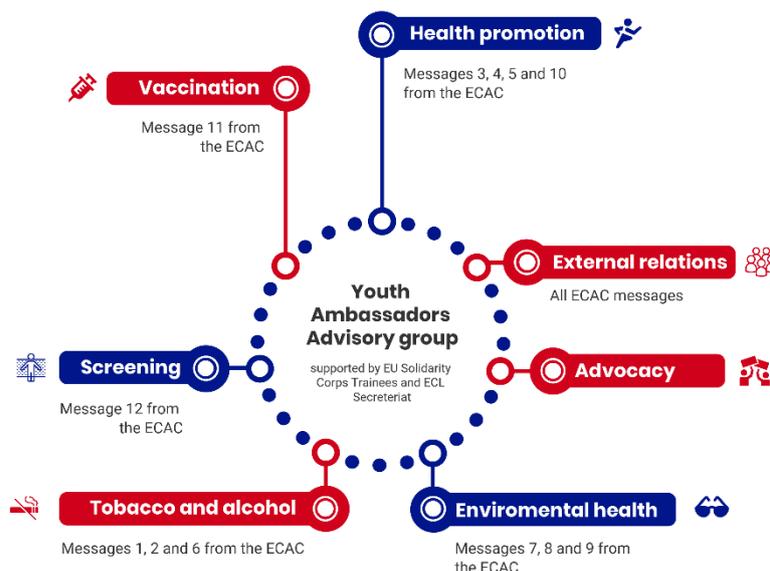
Terms of Reference – Updated January 2019

## Background

The Advisory Group was created in 2017 with the initial objective of guiding the ECL secretariat in the management of the Youth Ambassador programme from the perspective of active, serving members. The group was established on a voluntary basis via self-nomination in its initial period.

Since then, the Advisory Group has provided input into various governance and organisational matters for the programme, assisting with the strategic planning of the group’s work, and contributing to the development of the agenda for the Youth Ambassadors Summer School.

The group has met by teleconference on regular occasions and held a face-to-face meeting as a side meeting to the ECL Annual Conference in November 2018. On this occasion, the terms of reference for the Youth Ambassadors programme were updated. This involved the creation of thematic work streams for each at least member of the Advisory Group was asked to take the lead.



Given the modifications imposed by the updated terms of reference of the Youth Ambassador programme, this brief document updates the scope of the Advisory Group and the expectations of its members.

## Scope

The Advisory Group will focus principally on leading the work streams established in the recent update of the Youth Ambassadors ToR. This will allow the members of the advisory group to concentrate more on the content and be available to guide and advise other members of the Youth Ambassador group, especially those who have newly joined.

The group will only be consulted on the most important governance issues for the programme, for example, any future update of the terms of reference. These issues will be decided by the ECL secretariat. This will reduce the amount of time Advisory Group members are expected to devote to the group and the frequency of email and other contacts involved. However, Advisory Group members are still encouraged to contact the secretariat to discuss the organisational aspects on their own initiative.

## Composition

The advisory group is composed of the leaders (or co-leads) of the thematic work streams. The current leadership of the work streams is based upon the membership of the initial Advisory Group as of November 2018. The Advisory Group is supported by ECL Secretariat, being the primary contact point the Eu Solidarity Corps trainee.

Should any of the existing members of the group withdraw as work stream leads, they shall also withdraw from the Advisory Group. To fill the gap, an open call to all Youth Ambassadors who have been engaged in the programme for at least one year will be opened. The new work stream leader and Advisory Group member will be selected by the ECL Secretariat on the basis of the strength of the application.

## Commitment

The estimated time commitment for group members per month is approximately 5 hours additional to their existing commitment as Youth Ambassadors. One teleconference per quarter will be arranged to be convene members of the group. This will be supplemented by monthly emails and regular ECL-related communications through Slack from the EU Solidarity Corps trainees. The ECL secretariat endeavours to arrange one face-to-face meeting per for the Advisory Group in between annual summer schools. The purpose of this meeting will be to review the progress of the work streams and agree on a short action plan for the forthcoming year.

The group is also expected to: provide guidance on the work sessions during the summer school related to the content of the work streams; curate the European Code against Cancer Instagram account (i.e. repository of images, messages, etc.); and lead on the interviews of candidate Youth Ambassadors alongside other experienced YAs and with the support of the ECL secretariat.